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TRANSCRIPT OF ACADEMIC RECORD as at 19-DEC-2007

Having been assessed in accordance with the requirements of the
TAA04 Training and Assessment Training Package
you are eligible to receive

TAA40104 Certificate IV in Training and Assessment

YEAR CODE	UNIT	RESULT
2007 TAAASS401A	Plan and organise assessment	Competent
2007 TAAASS402A	Assess competence	Competent
2007 TAAASS403A	Develop assessment tools	Competent
2007 TAAASS404A	Participate in assessment validation	Competent
2007 TAADEL301A	Provide training through instruction and demonstration of work skills	Competent
2007 TAADEL401A	Plan and organise group-based delivery	Competent
2007 TAADEL402A	Facilitate group-based learning	Competent
2007 TAADEL403A	Facilitate individual learning	Competent
2007 TAADEL404A	Facilitate work-based learning	Competent
2007 TAADES401A	Use Training Packages to meet client needs	Competent
2007 TAADES402A	Design and develop learning programs	Competent
2007 TAAENV401A	Work effectively in vocational education and training	Competent
2007 TAAENV402A	Foster and promote an inclusive learning culture	Competent
2007 TAAENV403A	Ensure a healthy and safe learning environment	Competent

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END OF TRANSCRIPT

The above results were achieved through enrolment in TAFE NSW course
17081 Certificate IV in Training and Assessment

This statement is issued without
alteration or erasure of any kind

MANAGING DIRECTOR

INFORMATION FOR STUDENTS

STUDENT RESULTS AS INDICATED ON THE TRANSCRIPT OF ACADEMIC RECORD, THE REPORT TO EMPLOYER, THE STATEMENT OF COMPETENCIES ACHIEVED, THE STATEMENT OF ATTAINMENT AND THE RECORD OF SUCCESSFUL STUDY.

EXPLANATION OF TERMS

UNIT

The term, *unit*, is used to refer to both modules and units of competency.

TRAINING PACKAGES

Training Packages contain units of competency that have been developed by industry to establish a workplace standard of performance for a specific industry area.

UNITS OF COMPETENCY

Each unit of competency specifies knowledge and skills and application of that knowledge and skill to the standard of performance required in the workplace in a specific industry area.

TRANSCRIPT OF ACADEMIC RECORD

Your *Transcript of Academic Record* lists all your results in this course to date.

COURSE COMPLETION

When you complete a course which is graded, the testamur and transcript will report the grade of award as Distinction, Credit or Pass depending on the results you achieved in those units contributing to the grade of the qualification. If you were studying a course which is not graded, your testamur and transcript will not indicate a grade of achievement.

REPORT TO EMPLOYER

If you are in a contract of training, a report is also sent to your employer. The report lists attendance as well as results achieved.

STATEMENT OF COMPETENCIES ACHIEVED

This statement lists unit(s) of competency that you have achieved by completing TAFE NSW module(s) that align with unit(s) of competency.

STATEMENT OF ATTAINMENT

For some courses, if you are enrolled and have not yet completed the course, you may request a *Statement of Attainment*. This lists the units of competency in which you have been successful.

RECORD OF SUCCESSFUL STUDY

You may also receive, on request, a *Record of Successful Study*. This lists results for those units in which you have been successful.

RESULTS

Graded Results – Distinction, Credit or Pass

Some units are graded. On successfully completing these you receive a result in the unit of Distinction, Credit or Pass, depending on your level of achievement.

Ungraded Results – Pass (Ungraded) or Competent

Some units are ungraded. On successfully completing these you receive a result of Pass (Ungraded) or Competent.

Fail

You have not met the requirements of the unit.

Not yet Competent

You have not yet met the requirements of the unit.

By Advanced Standing

You have achieved the outcomes of the unit through previous study or experience.

By Result Transfer

Your result gained in previous study in TAFE of a unit with the same outcomes has been transferred to the unit in this course.

Deferred Result

At the time of printing this document, your result had not been finalised. When finalised, you will be notified of your result on your next Transcript of Academic Record.

Withdrawn No Penalty

You have withdrawn from the unit without penalty.

Withdrawn Fail

You have not met the requirements of the unit.

Received Tuition - T

You have completed this unit. The unit does not require assessment.

Received Tuition - RT

You have applied yourself with diligence and have achieved some progress towards completion of the unit outcome.

Received Tuition – RT When awarded to TAFE PLUS students:

You have received tuition in this unit. Assessment did not occur.

ENQUIRIES ON RESULTS

Your results have been checked and reviewed. If you have a valid reason to question them you should contact your teacher or Head Teacher or, if they are not available, the customer service officer at your college.

If you have any question on your course completion, contact the customer service officer at your college.

MANAGING DIRECTOR